

**Upper Saddle River Educational Foundation  
Grant Application**

The Upper Saddle River Educational Foundation is a not-for-profit, community supported organization dedicated to enhancing the quality of education in the Upper Saddle River public school system by providing funding to support exceptional and extraordinary educational and cultural programs.

To that end, the Educational Foundation will accept grant proposals from teachers and administrators for implementation during the current grant cycle. Proposed projects should be educational or innovative in nature and complement the regular academic curriculum.

To qualify for a grant, each proposal should meet the following broad criteria:

- 1) Benefit a broad number of children in Reynolds, Bogert or Cavallini Schools
- 2) Enhance the current curriculum for grades K through 8 focusing on (but not limited to) science, technology, math, cultural arts, and language programs
- 3) Foster intellectual or creative development

All proposals are to be submitted to the building principals. The building principals and superintendent will select those projects that they feel best meet the criteria established by the Educational Foundation. Recommended proposals will then be submitted to the Educational Foundation's Grant Committee for review and approval. (If you have any questions please email Grant Committee Chairs Lisa Tantillo (ltantillo@optonline.net))

**GRANT APPLICATION (must be typed)**

**Program/Project Name:**

**Name of Teacher(s) or Administrator(s) Submitting Proposal (if joint proposal, please list all names):**

**School(s):**

**Grade Level(s) Impacted:**

**Type of Program/Project:**

*(classroom project, speaker, equipment, etc):*

**Number of Students Involved:**

**Number of Teachers Involved:**

**Project Duration:**

**Beginning Date:**

**End Date:**

**Briefly summarize the grant and describe a typical day using the program/project with the students.**

**What are the overall goals for the grant?**

**Will the grant exceed one calendar year? If so, explain length and amount of financial commitment requested.**

**Describe why this grant should be selected for funding, how it will enhance the current curriculum and how it will foster educational or creative development.**

**Are there opportunities to incorporate this project/program into the existing curriculum now or in the future? Please describe.**

**Please include any relevant background on the program/project such as suggested reading material, website, etc.**

**Budget Items**

Please attach a breakdown of budgetary items including the following expenses:

- Fees/Salaries\*
- Project/Program Expenses (materials, equipment, printing, insurance, etc.)
- Other Costs (e.g. shipping, transportation, etc.)
- Ongoing Costs (if grant exceeds one calendar year)

Please include documentation for all items listed above.

*Note: It is not necessary to use school-approved vendors. Please research to find the best possible price. Finding the lowest possible pricing allows the Educational Foundation to offer more grant opportunities.*

Principal(s) Comments:

Recommend: \_\_\_\_\_  
Date: \_\_\_\_\_

Superintendent Comments:

Recommend: \_\_\_\_\_  
Date: \_\_\_\_\_

USREF Grant Committee Comments:

Recommend: \_\_\_\_\_  
Date: \_\_\_\_\_

\* USREF will not fund compensation for district teachers. Salaries/fees may be paid for speakers, artists-in-residence or other experts who might be brought into the project.